



# FRONTLEARN INSTITUTE

## APPLICATION FORM

**READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS FORM**

COMPLETE ALL APPROPRIATE SECTIONS IN CAPITAL/BLOCK LETTERS AND RETURN WITH YOUR SUPPORTING DOCUMENTS

TO:  
Frontlearn Institute Admissions Office  
P.O. Box 76714 -00620  
NAIROBI, KENYA

Tel: 0721 930920 | 0718930920  
E-mail: admissions@frontlearn.co.ke www.frontlearn.co.ke

AFFIX RECENT  
PASSPORT  
PHOTOGRAPH

### Applicant Information

Name: \_\_\_\_\_  
First Middle Last

Gender:  Male  Female

National ID Number: \_\_\_\_\_ Passport Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_  
P.O. Box City/Town Zip Code

### Enrolment Information

**Please tick your preferred semester of enrolment**

January  April  July  October Year \_\_\_\_\_

Level:  Certificate  Diploma Course: \_\_\_\_\_

Have you previously applied to Frontlearn Institute?  Yes  No

## Parent/Guardian Information

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

P.O. Box

City/Town

Zip Code

Telephone Number: \_\_\_\_\_ Alternative Telephone Number: \_\_\_\_\_

## Education

Please list all schools and colleges attended in the section below:

Name of Institution	Country	Years Attended		Name of Certificate or Diploma awarded
		From	To	

Please list your academic honors, community service, scholarships, awards, Club and sports participations or work experience below:

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## Sponsor's Details

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

P.O. Box

City/Town

Zip Code

Telephone Number: \_\_\_\_\_ Alternative Telephone Number: \_\_\_\_\_

## Statistical Information

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This information will be used for statistical purposes only and will in no way affect the admission decision. Completion of this section is not mandatory, however, the data collected will help the Institute determine need in planning. Your providing this information is appreciated.

### Disabilities

None       Hearing       Mobility       Sight

### College Interests

Please list the first three colleges/universities into which you have applied

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

### How did you learn about Frontlearn Institute?

College/High School Fair       Newspaper       Frontlearn Website       Radio       TV  
 Posters Exhibition       Parent       Relative       Frontlearn student       Frontlearn Staff  
 Frontlearn Alumni       Frontlearn Marketing Representative       Facebook       Twitter  
 Instagram       Other (Please specify) \_\_\_\_\_

### Are you employed?

YES       NO

If employed please state:

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Company Name	Position (Title)	Duration
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## Declaration

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I hereby certify that the information given in this application is correct and complete to the best of my knowledge, and hereby give my permission to the Admissions Office to obtain any verification deemed necessary to process my application.

I further certify that I will arrange for the forwarding of official transcripts as requested in the instructions, and that such transcripts become the property of the college and will neither be forwarded to another institution nor returned to me.

I will include documents as required in the application instructions. Finally, I acknowledge that completing an application form does not guarantee admission.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Application Checklist

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Have you provided the following?

- Complete and signed application form (please observe deadlines below)
- Copy of all transcripts, diplomas, & certificates
- One (1) recent passport size (write your name on reverse side)
- Copy of National Identity Card or Birth Certificate
- School Leaving Certificate

**ONLY COMPLETE APPLICATIONS WILL BE PROCESSED.**

**DEADLINES MUST BE OBSERVED.**

Application deadlines for Frontlearn Institute are as follows:

Semester	Deadline
January	November 30 <sup>th</sup>
April	February 28 <sup>th</sup>
July	May 31 <sup>st</sup>
October	August 31 <sup>st</sup>

**COMPLETE APPLICATIONS RECEIVED AFTER THE DEADLINE WILL BE PROCESSED FOR THE FOLLOWING SEMESTER.**

**FRONTLEARN INSTITUTE RESERVES THE RIGHT OF ADMISSION**